**Princess Noura University**

**Community College**

**Cbus 234**



Assignment 1

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| **Student Name:** |  |
| **Student ID:** |  |
| **Student Section:** |  |

**Question 1:**

**Prepare and design your own Curriculum Vitae ( CV) in English languages, include:**

* Personal data.
* Contact data.
* Education.
* Skills.
* Courses.
* Languages.
* Activities.
* Certifications (if you have).

**Question 2:**

**Write a business letter (job application) and design it in block style in English language.**